



GUIDANCE DOCUMENT

Topic : Scheme for waver of Admission fees etc.

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GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA.....GUWAHATI-19

No DHE/PEN/Misc/171/2019/36

Dated Kahilipara the 29/05/2019

From - Smti Gitimoni Phukan, ACS
Director, Higher Education, Assam
Kahilipara, Guwahati-19.

To ✓ The Principal (all)
Govt./ Provincialised Colleges of Assam

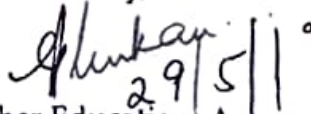
Sub. Regarding Scheme for Waiver of admission fees tuition fees etc. for Students taking Admission in H.S., Degree and M.A/M.Sc/M.Com Course.

Ref Govt. O.M. No.AHE.639/2018/11, dated 29-05-2019.

Sir.

With reference to the subject cited above, I have the honour to forward herewith a copy of Govt. O.M. No.AHE.639/2018/11, dated 29-05-2019 regarding Scheme for Waiver of admission fees tuition fees etc. for Students taking Admission in H.S., Degree and M.A/M.Sc/M.Com Course for favour of kind information and necessary action.

Yours faithfully,


29/5/19
Director of Higher Education, Assam
Kahilipara, Guwahati - 19.

Memo No.DHE/PEN/Misc/171/2019/36-A

Dated Kahilipara the 29/05/2019

Copy to:

- 1) The Joint Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for information.

✓
Director of Higher Education, Assam
Kahilipara, Guwahati - 19.

GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
ASSAM SECRETARIAT (C) GUWAHATI-06.

No. AHE 639/2018/11

Dated Dispur, the 29th May, 2019

OFFICE MEMORANDUM

Sub: Scheme for Waiver of admission fees tuition fees etc. for Students taking Admission in H.S., Degree and M.A./M.Sc./M.Com Course.

Hon'ble Finance Minister, Assam while presenting the Annual Budget for the Financial Year 2019-20 has announced in para 48 to 49 of the Budget Speech 2019-20 that to this effect, we had announced several benefits including provision of admission fee waiver to upto degree level students whose parents' annual income is less than Rs. 1 lakh. From 2019-20, for free admission, we will enhance the parental income level of Rs. 1 lakh to Rs. 2 lakh.

1. **Aim:** The aim of the scheme is access to the poor students of the State and to help them achieve the benefits of Higher Education.
2. **Scope and Applicability:** The Scheme will be applicable to the students seeking admission into 1st Year of H.S./B.A./B.Sc./B.Com and M.A./M.Sc./M.Com courses. Students taking admission in any self-financing course are not eligible under this scheme. In case of H.S. and B.A./B.Sc./B.Com course, those students whose fees were waived earlier will also be eligible to avail the scheme for the second year and third year admission. For M.A./M.Sc./M.Com the benefit of the scheme is applicable for Final Year for those whose fees were waived earlier.

3. Institutes incorporated under the scheme :

- i. All Provincialized and Govt. Colleges
- ii. Gauhati University, Guwahati
- iii. Dibrugarh University, Dibrugarh
- iv. Bodoland University, Kokrajhar
- v. Cotton University, Guwahati
- vi. Kumar Bhaskar Varma Sanskrit & Ancient Studies University, Nalbari
- vii. Women's University, Jorhat.

This scheme will not cover Private Colleges, Private Universities and Central Universities situated in Assam. The Scheme will be applicable to students pursuing higher education in Colleges and Universities of Assam in the categories stated above.

4. Applicability :

Category of students eligible under the scheme:

1. Students whose parental annual income is less than Rs. 2.00 lakh from all source will be eligible to avail this scheme.
2. If either of the parent (mother or father) of the student is working in the State Govt./ Central Govt./ Semi Govt./ State or Central Govt. undertakings, such students shall not be eligible under this scheme.
3. Scheme is only for regular students having minimum 75% of attendance in classes with no back paper in previous examination.

Proof of Income/ Documents required :

An Income Certificate from the Local Revenue Circle Officer only.

- ii. A declaration from the students that neither of the parents (father or mother) of the student is an employee of State/Central Govt. Department or its undertaking. Such form shall be devised by the concerned Registrars/Principals. If such a declaration is found to be false, the admission shall be cancelled and fee shall be realized from such students.

6. **Power of Admission Committees:** The Admission Committees of the concerned Colleges and Universities shall have the power to enquire into the income of the family in case of doubt in regard to students and if the committee is of the view that the income of the parents exceeds Rs. 2.00 Lakh, the Committee may recommend cancellation of admission notwithstanding documents submitted by the student. Such enquiry may commence suo moto by the institute or on a complaint received against any student availing benefit under this scheme. The Category of Institutes coming under the purview of the Scheme, shall constitute such committees comprising of Senior Teachers. The Principal/ Registrar of the institution shall observe due diligence and will not allow any undeserving candidates. The Director of Higher Education will make random check of income certificate and disciplinary action may be taken against the student/ official, or principal.

7. **Fee to be waived under the Scheme:**

Year	Category of Admission	Nature of Fees to be Waived
1 st Year/ New Admission	Higher Secondary, B.A./B.Sc./B.Com./ and M.A./M.Com/M.Sc. Session 2019-20	All Fees that a College or University realizes from Students in Normal Course rate not to exceed than the fee realized Last year i.e 2018-19 session
2 nd Year and 3 rd Year admission	For those admitted in B.A./B.Sc./B.Com. with no fee during the session 2017-18 and 2018-19	Colleges will realize only Magazine fees, Games & Sports fees and College Week Fees. All other fees will be exempted. This benefit will accrue to those students who were admitted under this scheme during 2016-17, 2017-18 and 2018-19 session
Final year admission	M.A./M.Sc./M.Com. for the session 2019-20 for those admitted with no fee during the session 2018-19	

8. **Duties and Responsibilities of Students availing the Scheme :**

Students seeking admission into 1st year will plant a sapling at his/her College or at his/her home and shall give photograph of the same to the college, The student has to nurse the sapling and while seeking admission into second year shall give photograph of the same tree that was planted during previous year. A Scrutiny Committee shall be constituted comprising teachers from Biology background who shall examine the photographs and will assess the genuineness of the Photographs and growth of the plant. If the College does not have science stream, teachers from nearby colleges will be deputed for such purpose by the Director of Higher Education. Only on receipt of recommendation from the Committee, the student can avail subsequent year fee waiver. This will be effective from the session 2019 (applicable to those who benefitted under the scheme during 2016-17 and 2017-18 session). Students availing the fee waiver benefit during the Current Year shall submit photograph of the sapling planted by them earlier to the College authority and the college authority shall scrutinize the authenticity of the same and allow the candidate accordingly.

9. **Responsibility of Colleges and Universities:** All Colleges and Universities will be required to upload the names of students admitted availing fee waiver benefit, in this respective website.

10. **Marking at the reverse of Mark Sheet of candidate given free admission:**

- > The Colleges giving free admission under this scheme shall give one endorsement at the reverse of relevant mark sheet of the student so that the student does not seek free admission in multiple colleges
- > The Colleges and Universities will devise Rubber Seal and use the seal at the reverse of mark sheets of the beneficiary students

The Colleges and Universities will send the requirement for reimbursement of fund in prescribed proforma together with name of students availing the benefit under the scheme within 45 days of admissions so that the Director can move Govt. for release of fund to institutes.

Sd/-

Addl. Chief Secretary to the Govt. of Assam
Higher Education Department.

Dated Dispur, the 29th May, 2019

Memo No. AHE.639/2018/11-A

Copy forwarded for information and necessary action to:

1. The P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister
2. The P.S. to the Hon'ble Minister, Education, Assam for for kind appraisal of Hon'ble Minister.
3. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Higher Education Department for kind appraisal of Addl. Chief Secretary.
4. P.S. to the Commissioner & Secretary to the Govt. of Assam, finance Department for kind appraisal of Commissioner & Secretary
5. The Director of Higher Education, Assam for necessary action : He will communicate the order to all the Principals through posting it in his website.
6. The Director of Information & Public Relations Assam for wide publicity.
7. Guard file

[Handwritten Signature] 22/5/19

Jt. Secretary to the Govt. of Assam
Higher Education Department.